

**Nicom car rental company (Pty) Ltd**  
 Reg.number 2023/511361/07  
 Address 7, Iroko place, Sandton, Gauteng  
 www.mycarrentalcompany.com  
 tel..27646665345  
 info@mycarrentalcompany.com

**Vehicle issuing-returning certificate No \_\_\_\_\_**

Date \_\_\_\_\_

I, \_\_\_\_\_/Name, Surmane/, phone \_\_\_\_\_, hereinafter referred to as the Customer, on the one hand, and the Company MyCar, referred to as the Contractor, on the other hand, and together referred to as the Parties, have drawn up and signed this act of issuing of the vehicle as follows: The Contractor issued, and the Customer accepted the vehicle in the specified condition.

Make, model - \_\_\_\_\_

State plates number - \_\_\_\_\_

Year \_\_\_\_\_, color \_\_\_\_\_

Mileage in km when issuing a car - \_\_\_\_\_

Mileage in km when returning a car - \_\_\_\_\_

Mileage for the next Technical service \_\_\_\_\_

Fuel level when returning the car - 1/1 \_\_\_\_\_ 3/4 \_\_\_\_\_ 2/4 \_\_\_\_\_ 1/4 \_\_\_\_\_

**CAR COMPLETENESS**

			Issuing	Returning
Equipment	PENALTY FOR LOSS/SPOILING	In stock Yes/No	MISSING – M DAMAGED – D, NORMAL - N	MISSING – M DAMAGED – D, NORMAL - N
The company's mobile phone -1 piece				
Ignition lock key car - 1 piece				
First aid kit - 1 piece				
Reflective vests - 1 piece				
Child safety seat 1 piece				
Booster - 1 piece				
Cigarette lighter - 1 piece				
Phone Charging Cable /Adapter - 1 pc				
Jack - 1 piece				
Emergency stop sign - 1 piece				

Spare wheel - 1 piece				
Floor mats - 4 pieces				
Cases - ¾ pcs				
Fire extinguisher - 1 piece				
Caps/Casting - 4 pieces				
Mudguards - 4 pieces				
Wipers -2 pcs				
Antenna - 1 piece				
Front license plate				
Rear license plate				
The canister				

**CAR CONDITION**

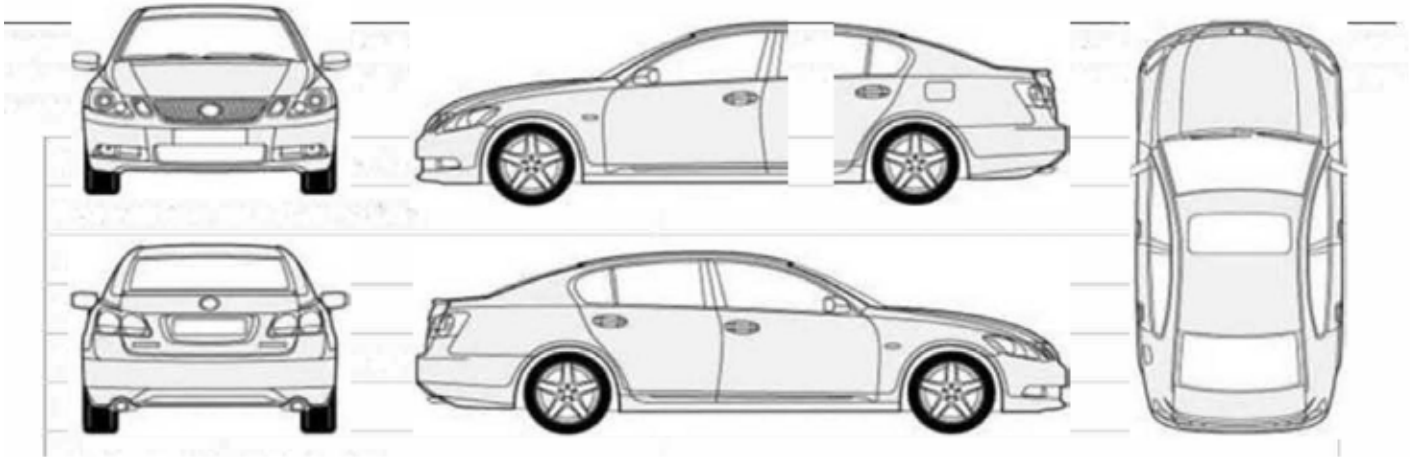
Part of the car	Issuing D-Dirty, C- Clean	Returning D-Dirty, C- Clean
The body		
Salon		

**DAMAGE TO THE INTERIOR**

Interior element/detail	Issuing Missing - M , Broken - B, Cracked – C, Normal -N	Returning Missing - M , Broken - B, Cracked – C, Normal -N
Rear view mirror		
Floor mats		
Seats		

**BODY CONDITION**

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The vehicle transferred by the Customer to the Contractor can move independently and has the following damages:  
 Scratch -S, Chip -C, Dent -D, Crack -CR, Absence of an element -O, Spot -1, Not fixed - NF, Damage -DG, Normal – N

	<b>Issuing</b>	<b>Returning</b>
Left front door		
Left front wing		
Glass of the left front door		
Right front door		
Right front wing		
Glass of the right front door		
Left side mirror		
Rear left door		
Rear right door		
Rear right wing		
Glass of the rear left door		
Rear right door		
Rear right wing		
Glass of the rear right door		
Roof		

Bonnet		
Front bumper		
Rear bumper		
The emblem is a nameplate		
Trunk lid		
Back panel		
Radiator grille		
Turn signals : <ul style="list-style-type: none"> <li>• Left front</li> <li>• Right front</li> <li>• Left rear</li> <li>• Right rear</li> </ul>		
Lanterns (headlights) <ul style="list-style-type: none"> <li>• Left front</li> <li>• Right front</li> <li>• Left rear</li> <li>• Right rear</li> <li>• Spoiler light</li> </ul>		
Sliding door		
Spoiler Alert		
Rear window		
Windscreen		

Additional faults according to the Customer

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Optional equipment:

**Signatures**

Contractor \_\_\_\_\_

Customer \_\_\_\_\_



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Date issuing \_\_\_\_\_ Date issuing \_\_\_\_\_

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Contractor\_\_\_\_\_ Customer\_\_\_\_\_

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Date returning \_\_\_\_\_ Date returning \_\_\_\_\_

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